

FORM-28

(see rule – 85(2))

APPLICATION FOR COMMON LICENSE

Application for License/ Renewal of License/Amendment of License (including Common/single license)						
Government of Gujarat, Labour, Skill Development and Employment Department						
ESTABLISHMENT PROFILE:						
Labour Identification Number			Date			
Acknowledgement Number			Date of Application:			
I. Particulars of Establishment for which license required:						
1. Name of Establishment:						
2. Address of establishment						
(a) Head Office address along with email Id :						
(b) Corporate office address along with email Id:						
3. Telephone Number :						
4. Activity as per National Industrial Classification : (Select all applicable activities given)						
5. Details of selected NIC Code:						
6. Nature of work carried on in main establishment :						
7. Identifier of the Establishment : (Select) : e sign/digital sign						
II. Details of Employer:						
1. Full Name of Employer/Occupier:			relationship with establishment.			
2. Full Address of Employer/Occupier:						
3. Email Id of employer/Occupier:						
4. Mobile No. of employer/Occupier:						
**Details of all Occupier / Partners / Directors to be furnished along with						
III. A. Particulars of the Factory						
Factory Name	Full Address of Factory	Activity as per national industrial classification	Date of Applicability as Factory	Max Power to be used (HP)	Name of Establishments in which workers to be employed	
1	2	3	4	5	6	
Name, Residential address and Mobile No. of Manager						
Maximum number of workmen proposed to be employed on the Establishment on any date:						
Amount of License Fee: INR			(Transaction Id :)			
Manufacturing Process to be carried out:						
III. B. Particulars of the Contract Labour to be employed / is employed (If license is required work wise)						
Locations of worksites	Name of works	Activity as per national industrial classification	Date of commencement	Date of completion	Name of Establishments in which contract labour is/proposed to be employed	Name Address, email id of the Site In charge
1	2	3	4	5	6	7
Maximum number of workmen proposed to be employed on the Establishment on any date:						
Amount of License Fee: INR			(Transaction Id :)			
Amount of Security Deposit: INR			(Transaction Id :)			
IV. DETAILS OF ESTABLISHMENTS FOR WHICH COMMON LICENSE REQUIRED , (IF APPLYING FOR CONTRACT LABOUR WORK)						

Type of Establishments	Name & Address of establishment	(i) Nature of work carried out in the establishment (ii) Activity as per National Industrial classification	Date of commencement	Permanent establishment or probable date of completion	Number of employees employed	Maximum number of employees employed/ proposed to be employed
1	2	3	4	5	6	7

DETAILS OF ESTABLISHMENTS FOR WHICH SINGLE LICENSE IS REQUIRED (BEEDI AND CIGARS)

1. Whether the applicant is a trade mark holder registered under prevailing trade and merchandise mark act.....
2. Whether the proposed site of the industrial premises amounts to the alteration of the site of any existing premises and if so the reasons for such alteration.....
3. Whether the beedies or cigars or both manufactured by applicant will be sold and marketed by himself or through proprietor or registered user of a prevailing trade and merchandise mark act or any other person.....
4. Maximum number of labour will be/is employed at any time of the day.....
5. Date of commencement of Work.....
6. Plan of the places or premises, the area therein to be used for manufacturing processes the immediate surroundings of such places or premises etc.....
7. Whether the employer has adequate financial resources to meet all the legal requirements relating to welfare of labour.....
8. Previous experience of the applicant in the industry.....

VI. DETAILS OF ESTABLISHMENTS FOR WHICH SINGLE LICENSE IS REQUIRED (IF APPLYING FOR CONTRACT LABOUR WORK)

Name of States in which the establishments are situated	Name of each work	Maximum number of labour will be/is employed	Date of commencement	Permanent establishment or probable date of completion	Maximum number of employees employed/ proposed to be employed	Registration number, if obtained, then details thereof
1	2	3	4	5	6	7

APPLICATION FOR RENEWAL OF LICENSE

License No.	Date :
Registration number	:
LIN & PAN (For Contract Labour Work Only)	
NIC code number	:
(As given in the license)	
Name and address of the Factory / establishment:	
Full address to which communication shall be carried (where the factory address serves the purpose of communication also this information need not be given)	
A flow chart of the manufacturing process supplemented by a brief description of the process in its various stages, list of the raw materials used, intermediate products including emission of toxic gases etc., finished products their	

quantities, methods of storage and handling, loading and transport and details of the arrangement for the disposal of trade waste and effluents, control or eliminate them (to be enclosed).	
Maximum number of workers to be employed on any day during the year. :	Installed power in horse power :
The period (not exceeding two years) for which license or renewal of license is applied for :	
Name and residential address of occupier:	Name and residential address of manager:
Amount of fee (Rupees) paid vide treasury challan on or by book adjustment vide order No. dated	
Date of expiry of previous license :	
Whether the license of the employer/contractor was suspended or revoked:	
Details of Fees paid: (Enclose payment receipt): Amount.... date of payment:	
sign of the Occupier / employer /contractor	date:
APPLICATION FOR AMENDMENT OF LICENSE :	
1. License No	Date:
2. LIN & PAN	
3. Name and address of the establishment:	
4. Details for which amendment is sought :	
(a). Maximum number of worker presently employed (If there is increase in the maximum number of workers to be employed, then additional fees/security deposit as per law needs to be deposited):	
Power to be change (HP) :-	
Name change of Occupier	
change of Factory Name	
Change of Factory Address	
Nature of Manufacture processes to be carried out in the factory :	List of Processes
in case of application for amendment, indicate manufacturing processes carried out previously :	List of Processes
(b). Details of fees paid INR	payment date :
(c). Other details requiring amendment in the license issued (Necessary documents may be attached / upload in support of change required)	

Sign of the Occupier / employer/contractor

date of application.