

FORM XII
(see rule 41(1))
APPLICATION FOR REGISTRATION OF TRADE UNION

Name of Trade Union..... Address.....

Dated the..... day of 2020

- (1.) This application is made by the persons whose names are subscribed at the foot hereof.
- (2.) The name under which it is proposed that the trade union, on behalf of which this application is made, shall be registered is as set forth in Rule No.....
- (3.) The address of the head office of the Trade Union to which all communications and notices may be addressed is
- (4.) The Union came into existence on the day of 20.....
- (5.) The trade union is a union of employers/workers engaged in the industry/or profession/or (Establishment) and has members.
- (6.) The particulars required by section 9 of the Industrial Relations Code, 2020, are given in Schedule I.
- (7.) The particulars given in Schedule II show the provisions made in the rules for the matters detailed in section 8 of the Industrial Relations Code, 2020.
- (8.) (To be struck out in the case of trade unions which have not been in existence for one year before the date of application). The particulars under section 8 (2) of Industrial Relations Code, 2020 are given in Schedule III.
- (9.) One copy of the rules of the trade union attached to this application.
- (10) We have been duly authorized by the trade union to make this application on its behalf and such authorization consisting of

Signature	Occupation	Address
(Signed)		
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	

To,
The Registrar/ Deputy Registrar of the Trade Union.....

SCHEDULE I

List of Office-bearers Name of Trade Union

Office held in Union	Name	Age	Address	Occupation
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SCHEDULE II

Reference to Rules

The numbers of the rules making provision for the several matters detailed in Column I are given in Column 2 below:

Matter	Number of rules
1.	2.

Name of Trade Union

The whole of the objects for which the has been established

The whole of the purposes for which the general funds of the shall be applicable. The maintenance of the list of members

The facilities for the inspection of the account books by office bearers and by list of members The admission of ordinary members

The admission of honorary or temporary members

The conditions under which members are entitled to benefits assured by the rules

The conditions under which fines or forfeiture can be imposed or varied The manner in which the rules shall be amended varied or rescinded

The Manner in which the members of the executive and the other officers of the shall be appointed and removed

The safe custody of the funds

The annual audit of the account

The facilities for the inspection of the account books by office bearers and members The manner in which the may be dissolved

The manner in which the membership can be terminated.

SCHEDULE III

(This need not be filled in if the Union came into existence less than one year before the date of application for registration)

Statement of Liabilities and Assets on the day of 20

Liabilities	Rs.P.	Assets	Rs.P.
Amount of general fund	Cash		
Amount of political fund		In hand of Treasurer	
		in hand of Secretary In	
		hands of-	
		In the Bank	
		In the Bank	
Debts due to		Securities as per list below	
		Unpaid subscriptions due loans to	
			
			
Other liabilities (to be specified)		Immovable property	
		Good and furniture	
		Other assets to be specified)-	
			
			
Total Liabilities		Total Assets	

LIST OF SECURITIES

Particulars	Face value	Cost price	Market Value	In hands of
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Signed

AFFIDAVIT **(TO BE PRODUCED ON STAMP PAPER)**

"I, ..., son of, resident of as President of (name of Union) hereby solemnly declare that, I have applied for the registration of above Trade Union.
I, further certify on oath that there is no criminal case pending in any Court of Law against me or any of the following office bearers of our Union. I/we further certify that I/We have never been found guilty/convicted of any legal offense and/or crime by any court of law in the past.

Sr. no	Name of Office Bearers	Occupation / Name of Establishment	Residential Address	Photograph	Sign
1					
2					
3					
4					
5					
6					
7					

I am submitting this affidavit for the purpose of the registration of above Trade Union. I declare that the above information given by me is true to the best of my knowledge.

Solemnly affirmed by me on (date) at.....(place).

Signed by

to be attested by Public Notary

Notes:

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- Please use Prescribed Form for the Application.
 - Please fill the Application form completely and correctly.
 - Affidavit in the prescribed format to be attached.
 - Receipts of membership- proof attached.
 - The copy of the rules of the Trade Union attached.
 - The details of schedule I attached.
 - The details of schedule II attached.
 - The general statement of the assets and liabilities of the Trade Union for those Trade Union which has been in existence for more than one year - details of schedule III attached.
 - The notice, minutes of general meeting and resolutions duly passed and signed by the members of the applicant Trade Union.
 - The copy of attendance register attached.
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