

FORM — VIII

[(see rule 7 (5),(8)]

Notice for Appearance before the Competent Authority/Summon

(Strike out the words not applicable)

To,

(Name and address of the employer/applicant)

Whereas Shri.....an employee under you/a nominee(s)/legal heir(s) of Shri
.....an employee under the above-mentioned employer, has/have filed an application under sub-rule (4) of
rule 5 of the Code on Social Security(Gujarat) Rules, 2022 alleging that----

(A copy of the said application is enclosed, if, summon is issued then copy of application is not required)

Now, therefore, you are hereby called upon/summoned to appear before the Competent Authority at

Now, therefore, you are hereby called upon/summoned to appear before the Competent Authority at.....(Place)
either personally or through a person duly authorized in this behalf for the purpose of answering all material questions
relating to the application on the day of 20... at 'O' clock in the forenoon/afternoon in support
of/to answer the allegation; and as the day fixed for your appearance is appointed for final disposal of the application, you
must be prepared to produce on that day all the witnesses upon whose evidence, and the documents upon which you
intend to rely in support of your allegation/defence.

Take notice that in default of your appearance on the day before-mentioned, the application will be dismissed/heard and
determined in your absence.

Whereas your attendance is required to give evidence/you are required to produce the documents mentioned in this list
below, on behalf of in the case arising out of the claim for gratuity by Form and referred
to this Authority by an application under section 56 of the Code on Social Security, 2020, you are hereby summoned to
appear personally before this Authority on the day of 20 at 'O'clock in the
forenoon/afternoon and to bring with you for to send to this Authority) the said documents.

List of documents,

- 1.
- 2.
3. so on

Given under my hand and seal, this day of 20.....

Competent Authority

under the Code on Social Security Code, 2020

Note:

1. Strike out the words and paragraphs not applicable.
2. The portion not applicable to be deleted.
3. The summons shall be issued in duplicate. The duplicate is to be signed and returned by the persons served before the date fixed.
4. In case the summons is issued only for producing a document and not to given evidence it will be sufficient compliance to the summons if the documents are caused to be produced before the Competent authority on the day and hour fixed for the purpose.