

**FORM-IV**

(See rule 19 and rule 33)

**REGISTER OF WAGES, OVERTIME, ADVANCES, FINES AND  
DEDUCTIONS FOR DAMAGE AND LOSS**

|                                                                                                                                     |  |
|-------------------------------------------------------------------------------------------------------------------------------------|--|
| Name of the Establishment                                                                                                           |  |
| Name of the Employer                                                                                                                |  |
| Name of the Owner                                                                                                                   |  |
| PAN/TAN of the Employer                                                                                                             |  |
| Registration Number of the establishment (Labour Identification Number (LIN) shall be the Registration Number of the Establishment) |  |

| Sl. No. | Sr. No. in Employee Register/ Employee Code | Designation<br>Department<br>Duration of Payment of wages (Monthly/ Fortnightly/Weekly/ Daily /Piece rated) | Wage Period From-To<br>Total no. of days worked during the wage period<br>Total overtime hours worked or overtime production in case of piece workers | Rate of wages |    | Amount of wages earned<br>Basic DA Allowances Over time<br>Total wage earned | Deductions                                        |                                                                            | Net Payment<br>Date of Payment Receipt by Employee/Bank<br>Nature of act and omission<br>Amount of fine<br>Damage of loss caused to the employer by neglect or default of employee | Signature of Employer/ Employer Representative * |
|---------|---------------------------------------------|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----|------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
|         |                                             |                                                                                                             |                                                                                                                                                       | Basic         | DA |                                                                              | EPF<br>ESIC<br>Society<br>Income Tax<br>Insurance | Others                                                                     |                                                                                                                                                                                    |                                                  |
|         |                                             |                                                                                                             |                                                                                                                                                       |               |    |                                                                              |                                                   | Recovery of fine<br>Recovery on account of damages/Loss<br>Total deduction |                                                                                                                                                                                    |                                                  |
| 1       | 2,3                                         | 4,5,6                                                                                                       | 7,8,9                                                                                                                                                 | 10,11,12      |    | 13,14,15,16,17                                                               | 18,19,20,21,22                                    | 23,24,25,26                                                                | 27,28,29,30,31,32                                                                                                                                                                  | 33                                               |
|         |                                             |                                                                                                             |                                                                                                                                                       |               |    |                                                                              |                                                   |                                                                            |                                                                                                                                                                                    |                                                  |
|         |                                             |                                                                                                             |                                                                                                                                                       |               |    |                                                                              |                                                   |                                                                            |                                                                                                                                                                                    |                                                  |
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|         |                                             |                                                                                                             |                                                                                                                                                       |               |    |                                                                              |                                                   |                                                                            |                                                                                                                                                                                    |                                                  |
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|         |                                             |                                                                                                             |                                                                                                                                                       |               |    |                                                                              |                                                   |                                                                            |                                                                                                                                                                                    |                                                  |
|         |                                             |                                                                                                             |                                                                                                                                                       |               |    |                                                                              |                                                   |                                                                            |                                                                                                                                                                                    |                                                  |

\*Note: Required in case register is maintained physically.